

Minutes – Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
March 8, 2006, 12:00 P.M.
Oklahoma City Community College

Present: P. B. Odom III, Sherry Howell, Tom Legan, Karen Luke, Tom Rice, Al Snipes,
Randy Thurman, Dr. Paul Sechrist, Pat Berryhill

The meeting was called to order by President Paul Odom.

1. Motion made by Karen Luke, seconded by Randy Thurman, to approve the minutes of the November 10, 2005 meeting. Motion carried.
2. Pat Berryhill presented information on the 2006 Annual Giving Campaign. The 2006 Goal is \$150,000 with a goal for each trustee to raise \$5,000. Foundation staff will coordinate employee and grants' campaign sectors of the annual fund. The campaign will run through June 5, 2006.
3. Motion made by Karen Luke, seconded by Sherry Howell, to accept the financial report for October 1, 2005 to December 31, 2005. Motion carried.
4. Motion made by Tom Legan, seconded by Tom Rice, to accept the Foundation's Investment Policy Statement as presented by Randy Thurman. Motion carried.
5. A report was given by Ms. Berryhill of the latest gifts and grants to the Foundation: \$10,000 Bridgestone/Firestone (scholarships); \$10,000 Rapp Foundation (OKC-GO!); \$7,000 Robert P. Todd Leadership Scholarship; \$6,000 Connie Nieser Memorial Scholarship.
6. President Paul Sechrist presented renderings of the proposed Arts Education Center. Discussion was held on possible funding opportunities for the facility's theater. Discussions will continue at upcoming meetings.
7. Motion made by Tom Legan, seconded by Randy Thurman, to adjourn at 1:25 p.m. Motion carried.

Next Foundation meeting – June 22, 2006, 12 noon

*Quorum met - no
present - no
action taken at
June 22, 2006
J. Holt*

September 5, 2006

Investment Committee – Action to be taken
Oklahoma City Community College Foundation

P.B. Odom III, Randy Thurman (notification given to David Greenwell via email) to close Vanguard Group 500 Index Funds and transfer to Diversified Fund (60/40) to be established by Retirement Investment Advisors This will be in compliance with the Foundation's Investment Policy and the Prudent Investors Act of Oklahoma.

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
June 22, 2006, 12:00 p.m., Oklahoma Room
Oklahoma City Community College

Present: P. B. Odom III, David Greenwell, Tom Legan, Harry Wilson, Pat Berryhill

The meeting was called to order by President Paul Odom. Quorum not present – discussions only on the following topics:

1. March 8, 2006 Meeting – Minutes
2. Financial Report October 1, 2005 to March 31, 2006
3. Review of September 30, 2005 audit
4. 2006 Annual Campaign Update

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
November 20, 2006, 12:00 p.m., Oklahoma Room
Oklahoma City Community College

Present: P. B. Odom III, David Greenwell, Sherry Howell, Tom Legan, Tom Rice,
Al Snipes, Randy Thurman, Sandy Wright, Dr. Paul Sechrist, Pat Berryhill

The meeting was called to order by President Paul Odom.

1. Ms. Sandy Wright, Community Programs Administrator for the Oklahoma City Community Foundation, presented President Odom a \$6,700 check for the Clemente Course Grant Project.
2. Motion made by Tom Legan, seconded by Randy Thurman, to approve the minutes of the March 8, 2006 Board of Trustees' meeting.
3. Motion made by Randy Thurman, seconded by Sherry Howell, to accept the financial report for October 1, 2005 to September 30, 2006.
4. Motion made by Tom Legan, seconded by Randy Thurman, to accept the 2005 Audit of the Oklahoma City Community College Foundation.
5. Motion made by Sherry Howell, seconded by Randy Thurman, to accept the 2006-2007 Operating Budget as presented by Pat Berryhill.
6. Motion made by Al Snipes, seconded by Tom Legan, to accept the 2006-2007 Plan of Work as presented by Pat Berryhill.
7. Motion made by Sherry Howell, seconded by Tom Legan, to accept and elect the following officers for 2006-2007: President, Randy Thurman; Vice President, Dennis Clowers; Secretary, Harry Wilson; Treasurer, David Greenwell.
8. President Paul Odom was recognized for his two years of service as President of the Foundation.
9. Discussion was held to consider five new board members at the February, 2007 meeting. Pat Berryhill will contact Board members to obtain potential new member nominations.
10. Motion made by Al Snipes, seconded by Randy Thurman, to adjourn the meeting; 1:15 p.m.

Next meeting will be held in February, 2007.

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
February 15, 2007, 12:00 p.m., Oklahoma Room
Oklahoma City Community College

Present: David Greenwell, Tom Legan, Tom Rice, Al Snipes, Brian Szymanski, Randy Thurman, Harry Wilson, Dr. Paul Sechrist, Pat Berryhill

The meeting was called to order by President Randy Thurman.

1. Dr. Paul Sechrist gave a College update on spring enrollment, building construction projects and the June 19 dedication ceremony of the Robert P. Todd Science, Engineering, and Math Center.
2. Motion made by Tom Legan, seconded by Tom Rice, to approve the minutes of the November 20, 2006 meeting.
3. Motion made by Al Snipes, seconded by Harry Wilson, to accept the financial report for October 1, 2006 to December 31, 2006.
4. The 2007 Annual Fund Campaign report was given by Pat Berryhill. A goal of \$200,000 is set for corporate and individual gifts and grants. Each Trustee goal is to assist in raising \$1,000 - \$5,000. The direct mail campaign will be conducted in May with Trustees assisting with the letter campaign, calls, and prospect visits.
5. Discussion was held to recruit new board members. Trustees will be providing names for future consideration.
6. President Thurman reported that the Investment Committee will be reviewing current investments and funds this coming fiscal year.
7. Motion made by Tom Legan, seconded by Harry Wilson, to adjourn the meeting at 1:15 p.m.

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
June 14, 2007, 12:00 p.m., Oklahoma Room
Oklahoma City Community College

Present: Sherry Howell, Tom Legan, Paul Odom, Tom Rice, Al Snipes, Randy Thurman,
Dr. Paul Sechrist, Pat Berryhill, Jennifer Harrison

The meeting was called to order by President Randy Thurman. Ms. Jennifer Harrison, Director of Development was introduced to the Board.

1. Dr. Paul Sechrist gave a College update on summer enrollment and campus activities. Included was a report on the beginning stages of the Capital Campaign for the College's 1,000 seat Performing Arts Theater. Discussion was held regarding the Foundation's involvement with campaign activities and commitment of the Foundation Board assisting with the \$8 million fundraising project. Additional information will be provided to the Board at upcoming meetings.
2. Motion made by Tom Rice, seconded by Tom Legan, to approve the minutes of the February 15, 2007 meeting.
3. Motion made by Sherry Howell, seconded by Tom Legan, to accept the financial report for October 1, 2006 to March 31, 2007.
4. The Annual Fund Campaign report was given by Jennifer Harrison and Pat Berryhill. To date, a total of \$152,000 in gifts and grants have been received. The 2007 Fund goal is set at \$200,000.
5. Discussion was held on new board member prospects. Motion was made by Paul Odom, seconded by Sherry Howell, to approve Joyce Mauldin as a new board member effective October 1, 2007.
6. President Thurman gave an update on the Foundation's Investment Portfolio as of May 31, 2007. Ending market value at that date was \$180,461.00. The Investment Committee will be reviewing current investments and funds for this coming fiscal year.
7. Motion made by Tom Legan, seconded by Paul Odom, to adjourn the meeting at 1:15 p.m.

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
October 4, 2007, 12:00 p.m., Oklahoma Room
Oklahoma City Community College

Present: Dennis Clowers, David Greenwell, Tom Legan, Joyce Mauldin, Tom Rice, Randy Thurman, Pat Berryhill, Jennifer Harrison

The meeting was called to order by President Randy Thurman.

1. Motion made by Tom Legan, seconded by Tom Rice, to approve the minutes of the June 14, 2007 meeting.
2. Motion made by Tom Rice, seconded by Dennis Clowers, to accept the financial reports for October 1, 2006 through June 30, 2007, and October 1, 2006 through September 30, 2007.
3. President Thurman gave an update on the Foundation's Investment Portfolio as of September 30, 2007. Ending market value at that date was \$182,821.52. The Investment Committee will be reviewing current investments and funds for this fiscal year.
4. Motion made by Dennis Clowers, seconded by Tom Legan, to accept the 2006 Audit of the Oklahoma City Community College Foundation as presented by Treasurer David Greenwell.
5. Motion made by Tom Legan, seconded by David Greenwell, to approve new board members Mina Acquaye, CEO, Excell Home Care and Derek Gill, President, First United Bank.
6. The 2006-2007 Report was given by Pat Berryhill. A total of \$381,000 was given in grants and gifts; expenditures for the year were \$232,000 for scholarships and special projects.
7. Motion made by Dennis Clowers, seconded by Tom Rice, to accept the 2007-2008 Plan of Work as presented by Jennifer Harrison.
8. Motion made by Dennis Clowers, seconded by Tom Legan, to approve the 2007-2008 Operating Budget as presented by Pat Berryhill.
9. Pat Berryhill gave an update on the Performing Arts Theater Campaign reporting that work is being done to establish the Campaign Steering Committee. Major gift solicitations are also in process as the College/Foundation begins the "quiet phase" of the \$8 million campaign.
10. Motion made by Tom Legan, seconded by Tom Rice, to adjourn the meeting at 1:00 p.m.

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
Oklahoma City Community College/Al Snipes Board Room
February 21, 2008, 12 noon

Present: Mina Acquaye, Derek Gill, Tom Legan, Alan Marcum, Tom Rice, Al Snipes, Randy Thurman, Harry Wilson, Paul Sechrist, Pat Berryhill, Jennifer Harrison

The meeting was called to order by President Randy Thurman.

President Thurman introduced new trustee board members: Mina Acquaye, CEO, Excell Home Care and Hospice; Derek Gill, President, First United Bank; Alan Marcum, Vice President, Corporate Controller, Devon Energy Corporation.

1. Motion made by Tom Legan, seconded by Al Snipes, to approve the minutes of the October 4, 2007 meeting.
2. Motion made by Harry Wilson, seconded by Tom Legan, to accept the financial report for October 1, 2007 to December 31, 2007.
3. The 2008 Annual Fund Campaign report was given by Jennifer Harrison. The goal is \$300,000 with the campaign to run March through May.
4. College President Paul Sechrist gave updates on the new OKC-GO! Program established at Western Heights Public School. An update was also given on the Performing Arts Theater Campaign. Discussion was held targeting various upcoming college and community projects.
5. President Thurman reported that new board member Alan Marcum was approved to join the board through a mail ballot vote this month.
6. Motion made by Tom Legan, seconded by Harry Wilson, to adjourn the meeting, 1:20 p.m.

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
Oklahoma City Community College/Al Snipes Board Room
May 15, 2008, 12 noon

Present: Derek Gill, David Greenwell, Tom Legan, Joyce Mauldin, Tom Rice, Randy Thurman, Paul Sechrist, Pat Berryhill, Jennifer Harrison

The meeting was called to order by President Randy Thurman.

1. Motion made by Tom Rice, seconded by Tom Legan, to approve the minutes of the February 21, 2008 meeting.
2. Motion made by Derek Gill, seconded by Tom Legan, to accept the financial report for October 1, 2007 to March 31, 2008.
3. Motion made by Tom Rice, seconded by Tom Legan, to accept the investment report as presented by President Randy Thurman.
4. The Annual Fund Campaign Update was given by Jennifer Harrison. It was reported that \$57,000 in gifts have been received to date. The annual campaign drive will continue through September 30, 2008.
5. OCCC President Paul Sechrist updated the Board on the Performing Arts Theater Campaign details and the \$1 million lead gift by Sarkeys Foundation.
6. Motion made by Tom Legan, seconded by Tom Rice, to adjourn the meeting, 1:00 p.m.

Members of the Board toured the Visual and Performing Arts Center (Phase I) which is scheduled to be completed this Fall 2008.

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
Oklahoma City Community College/Al Snipes Board Room
August 14, 2008, 12 noon

Present: Mina Acquaye, Derek Gill, David Greenwell, Sherry Howell, Tom Legan, Joyce Mauldin, Tom Rice, Randy Thurman, President Paul Sechrist, Pat Berryhill, Jennifer Harrison

The meeting was called to order by President Randy Thurman.

1. Motion made by Tom Legan, seconded by Derek Gill, to approve the minutes of the May 15, 2008 meeting.
2. Motion made by Sherry Howell, seconded by Tom Legan, to accept the financial report for October 1, 2007 to June 30, 2008.
3. President Randy Thurman gave update on the Investment Account as of June 30, 2008.
4. The Annual Fund Campaign Update was given by Jennifer Harrison. As of date, \$69,000 has been received in annual gifts.
5. College President Sechrist gave an update on the Performing Arts Theater Campaign. The first meeting of the Campaign Steering Committee, co-chaired by Tom Legan and Paul Odom, is set for September 4, 2008. It was reported that committee members include Randy Thurman, Mina Acquaye, Alan Marcum, Bob Jenkins, Jim White, Dave Lopez, Chip Oppenheim, and Avis Scaramucci.
6. Motion made by Tom Rice, seconded by Derek Gill, to adjourn the meeting, 12:30 p.m.

Trustees toured the College's new Health Professions Center. Dedication ceremony for the new facility is October 21, 2008.

Minutes - Meeting of the
Oklahoma City Community College Foundation
Board of Trustees
Oklahoma City Community College/Al Snipes Board Room
November 20, 2008, 12 noon

Present: Mina Acquaye, Derek Gill, Sherry Howell, Joyce Mauldin, Al Snipes, Randy Thurman, President Paul Sechrist, Pat Berryhill, Jennifer Harrison

The meeting was called to order by President Randy Thurman.

1. Motion made by Sherry Howell, seconded by Derek Gill, to approve the minutes of the August 14, 2008 meeting.
2. Motion made by Sherry Howell, seconded by Derek Gill, to accept the financial report for October 1, 2007 to September 30, 2008.
3. President Randy Thurman gave update on the Investment Account as of September 30, 2008.
4. Motion made by Sherry Howell, seconded by Derek Gill, to accept the 2006-2007 Financial Audit of the OCCC Foundation as presented by President Randy Thurman.
5. The 2007-2008 Report was given by Pat Berryhill. A total of \$513,542 was given in grants and gifts; expenditures for the year were \$266,000 for scholarships and special projects.
6. Motion made by Sherry Howell, seconded by Joyce Mauldin, approving the nomination of Derek Gill as Secretary for 2008-2009.
7. Motion made by Derek Gill, seconded by Sherry Howell, to accept the 2008-2009 Plan of Work as presented by Jennifer Harrison.
8. Motion made by Derek Gill, seconded by Mina Acquaye, to approve the 2008-2009 Operating Budget as presented by Pat Berryhill.
9. College President Paul Sechrist gave an update on the Performing Arts Theater Campaign. \$10.7 million has been raised to date. The most recent gift to the campaign includes \$500,000 from the Inasmuch Foundation. The public campaign will be announced at the February 26 dedication of the Visual and Performing Arts Center.
10. Motion made by Derek Gill, seconded by Sherry Howell, to adjourn the meeting at 1:05 p.m.